

ST MARY'S WOOLHAMPTON PARISH PASTORAL COUNCIL

Minutes of meeting 29th April 2009

Present: Fr Benedict, Joanna Harrison (chair), Paul Barras, Barbara Jones, Marc Servais, Greg Vickers and Kate Burke,

Greg Vickers (St Oswald's Burghfield) was welcomed as a new member of the PPC
Gill Reid (St Bernadette's Church Committee Chair) was welcomed to the meeting

1. The meeting opened with prayer

2. **Apologies** were received from Sarah Chaudoir, Geralyn Collins, Tom Huelin and Sean Murphy,

3. **The minutes of the previous** meeting were approved as a true account of the proceedings.

4. Matters Arising & Review of Actions

(a) New PPC Members – Greg was welcomed to the meeting

(b) In welcoming Gill to the meeting, it was suggested that all church Committee Chairs could have an 'open invitation' to attend the PPC. A comment was made that feedback from Church Committees could be enhanced by their involvement. .

ACTION: PPC members to ensure that the Chair of their Committee is given an 'open invitation'.

(c) Day of Recollection to be held at Douai on Saturday 13th June. Thirteen people have so far confirmed their wish to attend.

- Burghfield members to check with their church committee and let Joanna Harrison know any additional names.
- It was agreed that each of the churches should announce that there are approximately five places available to the whole parish.
- Any special dietary needs should be made known at the time of booking
- It was confirmed that Brother Christopher has booked St Mary's for 3pm Mass and that Fr Paul was advised bring his own alb.

ACTION: PPC Representatives from each church

(d) Pastoral Area Ecumenical Representative – It was confirmed that Barbara Jones has agreed to accept this role.

ACTION: Jo to pass on details to Liz Kellar

- (e) Roving repository: Geralyn Collins had spoken to Fr Gervase who agreed to purchase a number of books, rosaries etc which will be available to the whole parish. Geralyn had request that someone from each church liaise with her about 'the box of repository items' being made available on a rotating diary. Hilda Reynolds and Anna Szczeponek agreed to liaise from St Bernadette's Church.

ACTION: Council members from St Oswald's and St Luke's

- (f) Emergency telephone numbers to contact a priest: A laminated notice was distributed to each church.
- (g) The meeting was informed that the Pangbourne Village magazine would display times of Masses at St Bernadette's and St Luke's from July onwards. Fr Benedict suggested that a further notice about the hire of the Dorman Room and a contact number be inserted.

ACTION: Gill Reid

- (h) A letter of appreciation had been sent to Paul Paniccia
- (i) Sandra Brewester has arranged to speak at St Mary's on Sunday 17th May about the Friday Self denial scheme.
- (j) The Parish are now on *Facebook*; Marc informed the meeting that there are so far 6 members – many more welcome.

5. Formulation of Verbal Communication to the Church Communities

It was agreed that the following statement would be communicated at Masses on the weekend 16th/17th May

- The Parish is now on Facebook (Marc to write instructions/advise on how to access and use and distribute to all churches)
- A Day of Recollection will be held at Douai on Saturday 13th June. There are five places available (*first come first served*) Fr Paul King from Oxford will lead the day from 10 – 4pm. Mass will be celebrated at 3pm. Lunch will be provided. The total cost to each person attending is £12.00 (*Douai is supplementing the overall cost*)
- A Roving repository is being set up for the benefit of our four churches in the parish. Each church is to nominate a representative to whom you may make specific requests for religious objects not in the roving repository box.

ACTION: PPC member from each church

6. PAPC Feedback:

- At the meeting held in Wash Common on 22nd April, there were only two members of the clergy present so it was not possible to agree who should hold the co-ordinating pastor's role. A further meeting has been arranged for all the clergy and Deacon John Foley in the West Berkshire Pastoral Area at the end of May when it is hope the situation will be resolved.

- ❑ **On Wednesday 10th June at 7.30pm** an Open Meeting will take place at St Finian's School in Cold Ash. This will be an opportunity to see the plans for the new school, which is to be built in the grounds – 10% of the costs are to be raised by the governing body.
- ❑ **On Wednesday 17th June at 7.30pm** all are invited to St Joseph's Hall in Newbury where the Diocesan Pastoral Formation Team will give an address on Stewardship – the use of our gifts and talents. It is recommended that our PPC should support this meeting which will replace our usual PPC meeting
- ❑ **On Wednesday 16th September** there will be a coach organised for our pastoral area to visit Portsmouth Cathedral to view the relics of St Thèrése Lisieux – more details to follow.

7. Intercessory Prayer:

A full and interesting discussion was held on the different models of intercessory prayers. We looked at the pattern, rhythm and order of prayer and how they are best annunciated, the length of pause between the end of the prayer and the 'Lord hear us' (it was suggested that a Hail Mary be silently recited). *Suggestions*

- ❑ It was felt that on average 4 – 6 short prayers are sufficient.
- ❑ Prayers should be written in advance and discussed with Fr Benedict before mass.
- ❑ For the needs of the church; public authority, the sick, the burdened and the dead.
- ❑ It was suggested that a set of bidding prayers be typed on an A4 sheet, laminated and made available should anyone on the rota be unable to attend mass on a given Sunday, It was agreed that new guidelines would be issued to all the churches.

ACTION: Fr Benedict

8. Any Other Business

- (i) It was reported that Sarah Chaudoir regrets that she will not be able to attend all the pre-scheduled meetings but will endeavour to be present for the majority.
- (ii) It was noted that many parents rightly attend the children's liturgy sessions with their toddlers but some concerns have been raised about the tendency for parents to unwittingly distract the leaders. This issue is addressed on the back cover of the parish bulletin and will be addressed further by the issue of new guidelines.

ACTION: Fr Benedict

- (iii) Children's liturgists and ministers of Communion in the diocese are expected to attend a training session on safeguarding and vulnerable adults. Fr Benedict has contacted Angela McGrory who has agreed to put

- (iv) on a training session for the Parish on a Saturday morning in September/October at St Luke's Theale – Date to be confirmed.

ACTION: Fr Benedict to advise

- (v) Barbara is to attend a 'Road Show' on Vetting and Barring at Westminster Cathedral hall and a training session in Basingstoke on an 'On line data base system' newly acquired in the diocese.

10. Date and subject of next meeting:

Wednesday 20th May at 7.30pm. Discussion topic **SVP**

Dates were agreed for future meetings as follows:

June 17th (Discussion topic - *Stewardship*) **(please note venue St Joseph's Newbury where the Diocesan Pastoral Formation Team will give an address on Stewardship)**

July 15th (Discussion topic – *Stewardship based on the previous months address at Newbury and how we can apply the principals to the benefit of our parish and community*) **Kate gave her apologies for this meeting.**

11. The meeting closed with prayer.

Chair.....

Secretary.....

Date.....